

**APPENDIX TO THE RULES AND REGULATIONS FOR BACHELORS' TUITION FEES  
(1<sup>ST</sup> STUDY CYCLE)  
ACADEMIC YEAR 2023/2024**

**1. Tuition Fees:**

1.1. General, full-time regime:

The value of the annual tuition fee is set at €697 (six hundred ninety seven Euros).  
The above value is owing, irrespective of the number of ECTS for which the student is enrolled.

1.2. General, part-time regime:

The value of the annual tuition fee for students registered as part-time is set at €453.05 (four hundred and fifty-three euros and five cents).  
The above value is owing, proportional to the tuition fee, bearing in mind that students can only be enrolled for a maximum of 36 ECTS per Academic Year.

1.3. General, part-time regime for Final Year Students who have two course units (CU) outstanding to complete their degree:

The value of the annual tuition fee for students who are enrolled for just two course unit during the Academic Year in order to complete their degree has a 50% reduction on the set annual tuition fee, being €348.50 (three hundred and forty-eight euros and fifty cents).

1.4. International Student regime:

The value of the annual tuition fee for International Students is set at €4,500.00 (Four thousand and five hundred euros).

1.5. International Student part-time regime:

The value of the annual tuition fee for International Students registered as part-time is set at €2,925 (two thousand nine hundred and twenty-five euros).  
The above value is owing, proportional to the tuition fee, bearing in mind that students can only be enrolled for a maximum of 36 ECTS per Academic Year.

1.6. International Student part-time regime or Final Year Students who have two course units (CU) outstanding to complete their degree:

The value of the annual tuition fee for international students who are enrolled for just two course unit during the Academic Year in order to complete their degree has a 50% reduction on the set annual tuition fee, being €2,250 (two thousand two hundred and fifty euros).

**2. School Insurance:**

The value of the annual School Insurance is set at €2.03 (two euro and three cents), which is due by the stipulated deadline for payment of the 1<sup>st</sup> tuition fees' instalment.

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**3. Deadlines and Payment Terms:**

**3.1. General, full-time regime:**

A one-off payment of annual tuition fees (€697) may be made up until the 30/09/2023\*, or payment can be made in ten instalments, within the following periods:

- a) 1<sup>st</sup> Instalment – until 30/09/2023, in the sum of €157\*;
- b) 2<sup>nd</sup> Instalment – until 30/10/2023, in the sum of €60;
- c) 3<sup>rd</sup> Instalment – until 30/11/2023, in the sum of €60;
- d) 4<sup>th</sup> Instalment – until 30/12/2023, in the sum of €60;
- e) 5<sup>th</sup> Instalment – until 30/01/2024, in the sum of €60;
- f) 6<sup>th</sup> Instalment – until 28/02/2024, in the sum of €60;
- g) 7<sup>th</sup> Instalment – until 30/03/2024, in the sum of €60;
- h) 8<sup>th</sup> Instalment – until 30/04/2024, in the sum of €60;
- i) 9<sup>th</sup> Instalment – until 30/05/2024, in the sum of €60;
- j) 10<sup>th</sup> Instalment – until 30/06/2024, in the sum of €60

\* Except for First Year Students, admitted to ISEG for the first time, who are obliged to settle the payment for School Insurance + 1<sup>st</sup> Instalment, on registration/enrolment + administrative act fees (by the deadline).

**3.2. General, part-time regime:**

A one-off payment of annual tuition fees (€453.05), may be made up until the 30/09/2023, or in ten instalments, within the following periods:

- a) 1<sup>st</sup> Instalment – until 30/09/2023, in the sum of €138,05\*;
- b) 2<sup>nd</sup> Instalment – until 31/10/2023, in the sum of €35;
- c) 3<sup>rd</sup> Instalment – until 30/11/2023, in the sum of €35;
- d) 4<sup>th</sup> Instalment – until 30/12/2023, in the sum of €35;
- e) 5<sup>th</sup> Instalment – until 30/01/2024, in the sum of €35;
- f) 6<sup>th</sup> Instalment – until 30/02/2024, in the sum of €35;
- g) 7<sup>th</sup> Instalment – until 30/03/2024, in the sum of €35;
- h) 8<sup>th</sup> Instalment – until 30/04/2024, in the sum of €35;
- i) 9<sup>th</sup> Instalment – until 30/05/2024, in the sum of €35;
- j) 10<sup>th</sup> Instalment – until 30/06/2024, in the sum of €35.

\* Except for First Year Students, admitted to ISEG for the first time, who are obliged to settle the payment for School Insurance + 1<sup>st</sup> Instalment, on registration/enrolment (by the deadline).

**3.3. General, part-time regime for Final Year Students who have two course units (CU) outstanding to complete their degree:**

A one-off payment of annual tuition fees (€348.50), may be made up until the 30/09/2023, or in four instalments, each within the following periods:

- a) 1<sup>st</sup> Instalment – until 30/09/2023, in the sum of €108,50;
- b) 2<sup>nd</sup> Instalment – until 30/10/2023, in the sum of €80;
- c) 3<sup>rd</sup> Instalment – until 30/11/2023, in the sum of €80;
- d) 4<sup>th</sup> Instalment – until 30/12/2023, in the sum of €80.

**3.4. International Student regime:**

A one-off payment of annual tuition fees (€4,500.00), may be made on registration/enrolment, or in ten instalments, within the following periods:

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- a) 1<sup>st</sup> Instalment – until 30/09/2023, in the sum of €1,350\*;
- b) 2<sup>nd</sup> Instalment – until 30/10/2023, in the sum of €350;
- c) 3<sup>rd</sup> Instalment – until 30/11/2023, in the sum of €350;
- d) 4<sup>th</sup> Instalment – until 30/12/2023, in the sum of €350;
- e) 5<sup>th</sup> Instalment – until 30/01/2024, in the sum of €350;
- f) 6<sup>th</sup> Instalment – until 28/02/2024, in the sum of €350;
- g) 7<sup>th</sup> Instalment – until 30/03/2024, in the sum of €350;
- h) 8<sup>th</sup> Instalment – until 30/04/2024, in the sum of €350;
- i) 9<sup>th</sup> Instalment – until 30/05/2024, in the sum of €350;
- j) 10<sup>th</sup> Instalment – until 30/06/2024, in the sum of €350.

\* Except for First Year Students, admitted to ISEG for the first time in this regime, who are obliged to settle the payment on registration.

### 3.5. International Student part-time regime:

A one-off payment of annual tuition fees (€2,925.00), may be made on registration/enrolment, or in ten instalments, within the following periods:

- a) 1<sup>st</sup> Instalment – until 30/09/2023, in the sum of €855\*;
- b) 2<sup>nd</sup> Instalment – until 30/10/2023, in the sum of €230;
- c) 3<sup>rd</sup> Instalment – until 30/11/2023, in the sum of €230;
- d) 4<sup>th</sup> Instalment – until 30/12/2023, in the sum of €230;
- e) 5<sup>th</sup> Instalment – until 30/01/2024, in the sum of €230;
- f) 6<sup>th</sup> Instalment – until 28/02/2024, in the sum of €230;
- g) 7<sup>th</sup> Instalment – until 30/03/2024, in the sum of €230;
- h) 8<sup>th</sup> Instalment – until 30/04/2024, in the sum of €230;
- i) 9<sup>th</sup> Instalment – until 30/05/2024, in the sum of €230;
- j) 10<sup>th</sup> Instalment – until 30/06/2024, in the sum of €230.

\* Except for First Year Students, admitted to ISEG for the first time in this regime, who are obliged to settle the payment for School Insurance + 1<sup>st</sup> Instalment, on registration/enrolment + administrative act fees (by the deadline).

### 3.6. International Student part-time regime for Final Year Students who have two course units (CU) outstanding to complete their degree:

A one-off payment of annual tuition fees (€2,250.00), may be made up until the 30/09/2023, or in four instalments, each within the following periods:

- a) 1<sup>st</sup> Instalment – until 30/09/2023, in the sum of €720;
- b) 2<sup>nd</sup> Instalment – until 30/10/2023, in the sum of €510;
- c) 3<sup>rd</sup> Instalment – until 30/11/2023, in the sum of €510;
- d) 4<sup>th</sup> Instalment – until 30/12/2023, in the sum of €510.

## 4. Late Payments:

- a) Additional charge per instalment: set at €20,00;
- b) Interest at the legal rate: set at 4.510%/year (2023 rate).

Interest at the legal rate for 2024 is automatically updated after the publication of the ruling that sets the legal rate for 2024 in the *Diário da República*.

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**5. Administration Fee:**

The annual Administration/Enrolment Fee to be paid on registration is set at €50.00.

20<sup>th</sup> of January, 2023

The Dean of ISEG  
Professor Doutor João Duque