

# Fact Sheet 2024/2025

## School of Economics, Business Administration and Accounting at Ribeirão Preto

### INSTITUTIONAL INFORMATION

#### The University of São Paulo

Rector:

Carlos Gilberto CARLOTTI Jr, Ph.D.

Vice-Rector:

Maria Armanda N. ARRUDA, Ph.D.

- University of São Paulo (Universidade de São Paulo)
- Founded in 1934
- Public Institution subsidized by the Government of the State of São Paulo – Brazil
- Website :<https://www5.usp.br/>

#### The Institution - FEA-RP/USP Ribeirão Preto Campus

FEA-RP/USP – School of Economics, Business Administration, and Accounting at Ribeirão Preto – University of São Paulo

Dean: Fabio Augusto Reis Gomes, Ph.D.

Vice-Dean: Marcelo Sanches Pagliarussi, Ph.D.

- Phone: +55 16 3315 4969 / +55 16 3315-0295
- Address for post and visitors:  
International Office  
Av. Dos Bandeirantes, 3900 - sala 42 - Bloco B2  
Monte Alegre  
14040-905 – Ribeirão Preto – SP
- FEA-RP Website:  
<https://www.fearp.usp.br/iooffice/study-at-fea-rp.html>

### **Campus Ribeirão Preto size**

5.746.368 m2  
12.950 students total in Campus  
4.100 students at FEA-RP

### **Activities Performed**

- Undergraduate
- Graduate
- Research
- Extension

### **Campus Ribeirão Preto Facilities**

- Sports Center
- Students Restaurant
- Library

### **Accreditation**

FEA-RP is accredited by the Ministry of Education in Brazil

## **University of São Paulo Rankings**

- Times of Higher Education – Latin America University Rankings 2023: 2nd
- Times of Higher Education – Emerging Economies Rankings 2022: 19th
- Times of Higher Education - Impact Rankings 2023: 101 - 200th
- Times of Higher Education – World Reputation Rankings 2023: 81 - 90th

- Times of Higher Education – World University Rankings 2023: 201 - 250th
- QS World University Rankings 2023: 85th
- QS University Rankings BRICS 2020: 14th
- QS World University Rankings - Sustainability 2023: 34th
- Webometrics World Rankings Latin America 2023: 1st
- Webometrics BRICS Rankings 2023: 5th
- Webometrics World Rankings 2023: 71

## **CONTACTS FOR AGREEMENTS, VISITORS, INCOMING / OUTGOING**

### **FEA-RP Director of International Relations**

Alex FERREIRA, Ph.D.  
[international@fearp.usp.br](mailto:international@fearp.usp.br)

### **Head of International Office**

Ms. Valeria DEGANI  
[international@fearp.usp.br](mailto:international@fearp.usp.br)

### **Incoming Mobility/Outgoing Mobility Agreements/Visitors**

Mrs. Fabiana ABREU & Ms. Valeria DEGANI  
[international@fearp.usp.br](mailto:international@fearp.usp.br)

### **International Office website**

<https://www.fearp.usp.br/iooffice.html>

### **Information for Exchange Students**

<https://www.fearp.usp.br/iooffice/study-at-fea-rp.html>

## CALENDAR - BACHELOR PROGRAM

<b>Spring Semester</b>	<b>Nomination Deadline</b> October 1st	<b>Application Deadline</b> October 31st
	<b>Recommended arrival date</b> Until February 19, 2024	<b>Orientation date</b> February 23, 2024
	<b>Start of classes</b> February 24, 2025	<b>End of classes</b> July 7, 2025

<b>Fall Semester</b>	<b>Nomination Deadline</b> April 1st	<b>Application Deadline</b> April 30th
	<b>Recommended arrival date</b> Until July 29, 2024	<b>Orientation dates</b> August 2, 2024
	<b>Start of classes</b> August 4, 2025	<b>End of classes</b> December 12, 2025

<b>Exams period</b>	<b>During semester</b>	
<b>Vacation time</b>	<b>Spring Semester</b> January to Mid-February	<b>Fall Semester</b> Mid-July to early August

## CALENDAR - MASTER AND DOCTORAL PROGRAMS

### ACCOUNTING AND BUSINESS PROGRAM (QUARTERLY)

<b>Spring Term</b>	<b>Nomination Deadline</b> October 1st	<b>Application Deadline</b> October 31st
	<b>Recommended arrival date</b> two weeks before the start of classes	<b>Orientation session</b> Individually
	<b>Start of classes</b> 1st quarter - February 2nd quarter - June	<b>End of classes</b> 1st quarter - May 2nd quarter - August

<b>Fall Term</b>	<b>Nomination Deadline</b> April 1st	<b>Application Deadline</b> April 30th
	<b>Recommended arrival date</b> two weeks before the start of classes	<b>Orientation session</b> Individually
	<b>Start of classes</b> 3rd quarter - September	<b>End of classes</b> 3rd quarter - November

<b>Exams period</b>	<b>During the terms</b>	
<b>Vacation time</b>	<b>Spring Term</b> December to February	<b>Fall Term</b> July

#### ECONOMICS PROGRAM (SEMESTER)

<b>Spring Semester</b>	<b>Nomination runs</b> until October 1st	<b>Application runs</b> until October 31st
	<b>Recommended arrival date</b> two weeks before the start of classes	<b>Orientation date</b> February 19, 2023
	<b>Start of classes</b> February	<b>End of classes</b> July

<b>Fall Semester</b>	<b>Nomination Deadline</b> April 1st	<b>Application Deadline</b> April 30th
	<b>Recommended arrival date</b> two weeks before the start of classes	<b>Orientation Session</b> individually
	<b>Start of classes</b> August	<b>End of classes</b> December

<b>Exams period</b>	<b>During semester</b>	
<b>Vacation time</b>	<b>Spring Semester</b> January to February	<b>Fall Semester</b> Middle July to early August

# ACADEMIC INFORMATION

## Language of Instruction - Portuguese

The language of instruction is Portuguese. While there is no specific proficiency test required for Portuguese, a basic knowledge of that language is recommended, which can be acquired through private courses or online platforms such as Duolingo, for example.

## Language Requirements - English

Students are required to provide a certificate demonstrating their English proficiency, with a minimum of B1 on the CEFR scale. Alternatively, the sending institution can evaluate and confirm the student's language proficiency by completing a specific form provided by FEA-RP/USP.

For courses conducted in English, a B2 level or higher is recommended.

Students for whom English is their native language are exempt from providing proof of proficiency.

## Nomination and Application Procedures

<https://fearp.usp.br/ioffice/study-at-fea-rp/3090-application-procedures.html>

## Undergraduate Bachelor Programs

- [Economics Program](#)
- [Business Administration Program](#)
- [Accounting](#)

Note: Disciplines conducted in English are scheduled from semester to semester. There's no list available yet.

## Graduate Programs

- [Economics](#) (Master)
- [Business Administration](#) (Master and Doctorate)
- [Accounting](#) (Master and Doctorate)

Note: Disciplines conducted in English are scheduled from semester to semester, under demand. There's no list available yet.

## IMPORTANT INFORMATION

### HEALTH INSURANCE

Prior to arriving in Brazil, students are required to have health insurance coverage for the entire period of their studies.

### CPF- Brazilian Individual Taxpayer Registry

The CPF - Cadastro de Pessoas Físicas ("Individual Taxpayer Registration") is a document issued by the Federal Revenue Service of the Ministry of Finance, containing various information about taxpayers and their income. Its primary role is to uniquely identify individuals for tax purposes within the Federal Revenue Service. While the CPF is not mandatory, it is required in certain situations such as opening bank accounts, obtaining credit, renting accommodations (e.g., Airbnb), purchasing airline tickets, and more.

Foreigners can easily obtain a CPF registration through the Brazilian Embassy or Consulate when applying for a visa. This process is straightforward and efficient.

#### OR

In Brazil, students have the option to visit the Federal Revenue agency in person for this purpose. The issuance of the document involves a corresponding fee.

### CRNM (MANDATORY)

Foreigners are given a minimum of 30 (thirty) days starting from their arrival in Brazil to complete their registration with the Federal Police in the city where they intend to reside. This is necessary to obtain the CRNM (Carteira de Registro Nacional Migratório - National Migration Registry Card), an essential identity document for foreigners in Brazil. This process is mandatory in accordance with Brazilian Migration Law. The International Office at FEA-RP will provide assistance to students throughout this procedure.

## Visa and Registration with the Federal Police

### Before traveling to Brazil:

Exchange students are required to obtain a specific student visa, known as the **TEMPORARY VISA ITEM IV**, from the Brazilian Embassy or Consulate in their home country before entering Brazil.

Please note that a TOURIST VISA or WORK VISA **does not** grant students the authorization to register at USP or access university facilities. If you have any inquiries or uncertainties concerning the visa process, kindly reach out to us **BEFORE** your departure to Brazil.

Individuals from abroad who intend to study or engage in scientific research activities in Brazil are required to acquire a student or researcher visa from the Brazilian Embassy or Consulate in their home country. The necessary documents and procedures may differ based on individual circumstances. To access additional information about the Student Visa and to find comprehensive guidelines regarding mandatory registration with the Brazilian Federal Police, please visit their official [website](#).

### Center for Physical Education and Sports Recreation

The Center for Physical Education and Sports Recreation (CEFER) is a versatile sports complex comprising a gymnasium, indoor and outdoor sports courts, a tennis court, a semi-Olympic swimming pool, an official athletics track featuring a synthetic surface, soccer fields (including an official one), an ecological hiking trail, and dedicated rooms for various physical activities like judo, weightlifting, gymnastics, and fitness.

CEFER provides both semester-long courses and a range of supervised sporting and recreational activities led by experienced sports professionals. These initiatives focus on promoting health and fostering interaction between the university and the local community.

To access and utilize CEFER's facilities, students are required to submit a Medical Certificate affirming their physical capability to engage in such activities. This certificate can either be obtained from their home country (in English) or be issued by a licensed Brazilian medical practitioner.

## Grading System

### **Undergraduate**

Grades may range from **0,0** to **10,0** and they can be rounded to the nearest tenth. The student whose final grade in each course is **5,0** or higher, and whose attendance is **70%** or higher, shall earn the applicable credits.

One class credit corresponds to **15** contact hours in a semester, and one work credit corresponds to **30** hours in a semester.

The transcript is complete and is showing any failures and/ or registration suspension.

**1 USP credit is equal to 1,5 ECTS**

## Grading System

### **Graduate**

The student achievement in each subject shall be expressed by one of the following concepts:

A: Excellent;

B: Good;

C: Satisfactory;

R: Fail (no credits earned);

T: Transferred.

The student whose final grade is A, B, or C, and whose attendance is 75% or higher, shall earn the applicable credits.

The completion of the necessary studies at Master's or Doctorate programs is expressed in units of credit.

The credit unit corresponds to 15 hours of activities.

## ESTIMATED COSTS OF EXCHANGE FOR THE INCOMING STUDENTS

### **Tuition**

· We do not charge fees

### **Orientation fee**

· We do not charge fees

### **Housing Program**

Administered by a student organization named "iTeam USP-RP," the Housing Program endeavors to assist incoming students in locating suitable accommodations in Ribeirão Preto. This initiative strives to provide support by facilitating the housing search process.

The costs of accommodations fluctuate based on the particular house or apartment that exchange students opt for. Typically, these lodgings are shared among both Brazilian and international students.

It's important to note that neither USP nor FEA-RP provide student housing on campus.

### **Buddy Program**

iTeam USP-RP additionally coordinates the Buddy Program, a well-structured initiative where FEA-RP students are carefully chosen to serve as mentors for international counterparts. These Buddies play a vital role in aiding new students upon their arrival in the city. They introduce them to the school environment, offering comprehensive assistance throughout their entire stay.

### **Books/Study material**

Most of the course materials are available for free at the University Central Library.

### **Personal expenses**

We approximate the monthly expenses to be around BRL2,000.00 (equivalent to USD390.00), encompassing housing and meals.

## Meals on Campus

Meal costs vary, starting from BRL10.00 at the University restaurant and ranging up to BRL50.00 at private on-campus restaurants and cafeterias.

## Student Guide

Please refer to the [Student Guide](#) for more practical and academic information.



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