

Erasmus+ FactSheet 2025/2026

HOW TO: EXCHANGE AT FSV UK

The yearly FactSheet provides necessary information about the Faculty of Social Sciences at Charles University in Prague.

It is designated for students of partner universities interested in an Erasmus+ mobility with us!



Erasmus+ at FSV UK

Charles University is decentralised and each of the 17 CU faculties has its own Erasmus+ coordinator.



Barbora Stará (she/her) is the Erasmus+ coordinator for incoming students at the CU Faculty of Social Sciences. You can reach her at **incoming@fsv.cuni.cz** or at **+420 222 112 273**, or come in person to the International Office of FSV UK located in the so-called Hollar building (Smetanovo nábřeží 6, 110 00 Prague 1).

At certain points, students also communicate with the CU European Office.



FSV UK stands for *Fakulta sociálních věd Univerzity Karlovy*, i.e., the Czech name of the CU Faculty of Social Sciences.



CZ PRAHA07

Erasmus+ code

**Smetanovo nábřeží 6
110 00 Prague 1
Czechia**

address + International Office location

700+

international exchange students a year



academic year 2025/2026

The official and exact dates of the academic year 2025/2026 for incoming students at FSV UK will be finalised in May 2025 and the dates will be updated immediately.

Find the approximate dates below and plan your mobility accordingly.

Winter Semester

last week of Sep 2025 - mid-Feb 2026

Welcome Week

last full week of September 2025

Classes

October 2025 - end of Dec 2025

Examination period

Jan 2026 - mid-Feb 2026

Summer Semester

mid-February 2026 - 30 June 2026

Welcome Week

mid-February 2026

Classes

second half of Feb 2026 - mid-May 2026

Examination period

mid-May 2026 - 30 June 2026



nomination process & deadlines

Partner universities **nominate** their students **through the online nomination form in the CU InfoSheet.**

Students must be nominated within the respective nomination period:

1 March 2025 - 15 April 2025

nomination for winter semester
or full academic year

1 August 2025 - 15 September 2025

nomination for summer semester

Nominations after the deadline may not be accepted due to capacity constraints. Please note that **nominations sent by email will not be processed.**



application process & deadlines

Application instructions will be e-mailed to all nominated students along with the online application link.

All nominated students must **fill in the CU Online Application form [here](#)**.

winter semester

15 May 2025

submit the CU Online Application

31 May 2024

send all application documents to FSV UK
(visa-seeking students)

30 June 2024

send all application documents to FSV UK
(non-visa students)

summer semester

15 October 2025

submit the CU Online Application

30 September 2025

send all application documents to FSV UK
(visa-seeking students)

31 October 2025

send all application documents to FSV UK
(non-visa students)

The documents below must be sent to documents.erasmus@fsv.cuni.cz by the respective deadline.

- 1 CU Online Application form + Learning Agreement (LA/OLA/DLA)
 - must be signed by the student, and signed and stamped by the home university coordinator
 - student can use the CU LA (page 3 of the CU Online Application), or can work with an LA/OLA/DLA provided by the home university

!* only 1 LA is required by FSV UK
- 2 latest version of Transcript of Grades
- 3 English level confirmation (B2 or higher, clearly stated)
 - official certificate: FCE, CAE, TOEFL, IELTS, etc.
 - confirmed by the home university



courses for incoming students

FSV UK offers over **250 courses in English** open to incoming students **per semester**.

FSV UK has **5 institutes** and a Language Centre **offering courses** for exchange students **in English**.

Institute of Communication Studies & Journalism
Institute of Economic Studies
Institute of International Studies
Institute of Political Studies
Institute of Sociological Studies
+ FSV UK Language Centre



*FSV UK institutes are located in **3 different buildings**. Have a look [here](#) to find out where your classes will be held.*

course selection **rules** !*

32 ECTS

maximum number of credits per semester

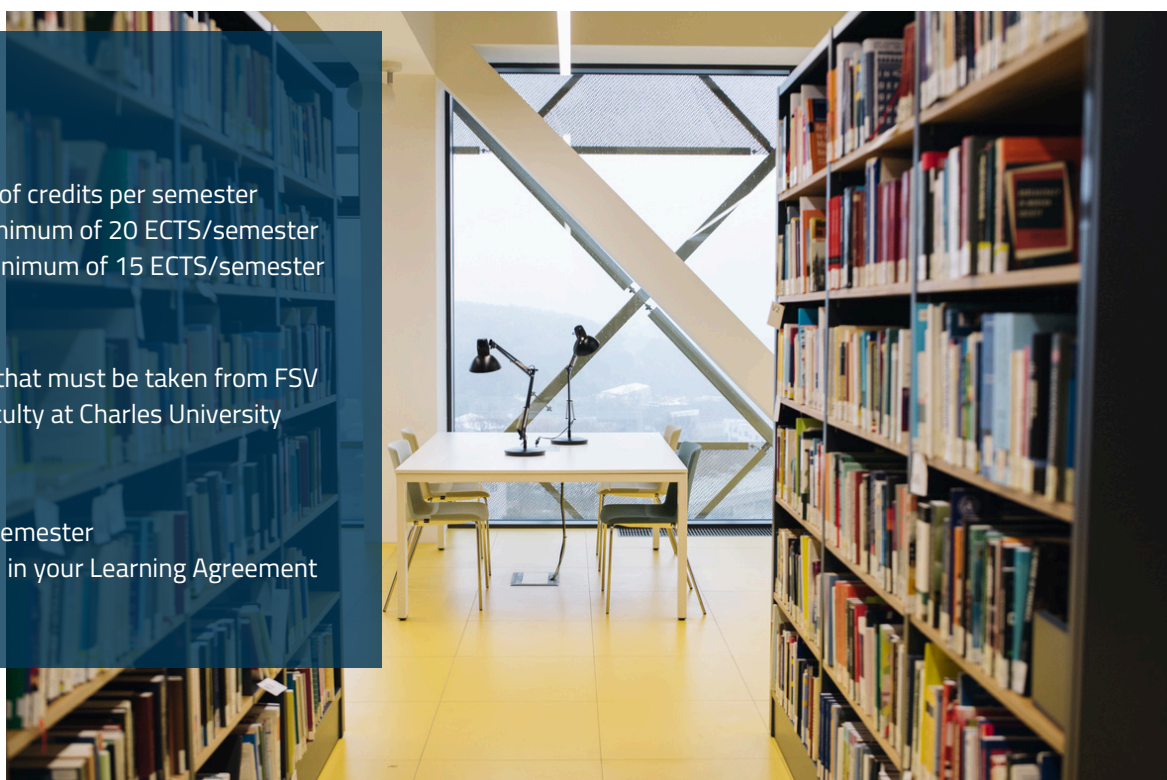
- BA students: minimum of 20 ECTS/semester
- MA students: minimum of 15 ECTS/semester

51 %

portion of courses that must be taken from FSV UK as your host faculty at Charles University

only 1

sports course per semester
+ it **MUST** be noted in your Learning Agreement



courses for incoming students

Not all courses provided at the CU Faculty of Social Sciences are open to incoming students. **Make sure you are applying the proper filters during your course search.**

how to search for courses available to incoming students



Click here!

Incoming students can attend **only courses available for incoming students**. The instructions on how to search for courses in SIS as an incoming exchange student are described [here](#), including a video tutorial.

In the search engine, students are required to choose the **Faculty of Social Sciences** and the **class courses for incoming students**. Then they can narrow their search by applying filters such as *semester, language, or school* (for searching by FSV UK institutes).

how to read the course codes

Every course at Charles University has a **unique code**. Course codes of courses provided by the CU Faculty of Social Sciences start with the letter **J-**, e.g., JEB111.

the **second letter** indicates the study field/area or the institute offering the course:

JE- → economics **JK-** → communication studies
JJ- → journalism **JT-** → international studies
JS- → sociology **JP-** → political sciences
JL- → faculty language centre

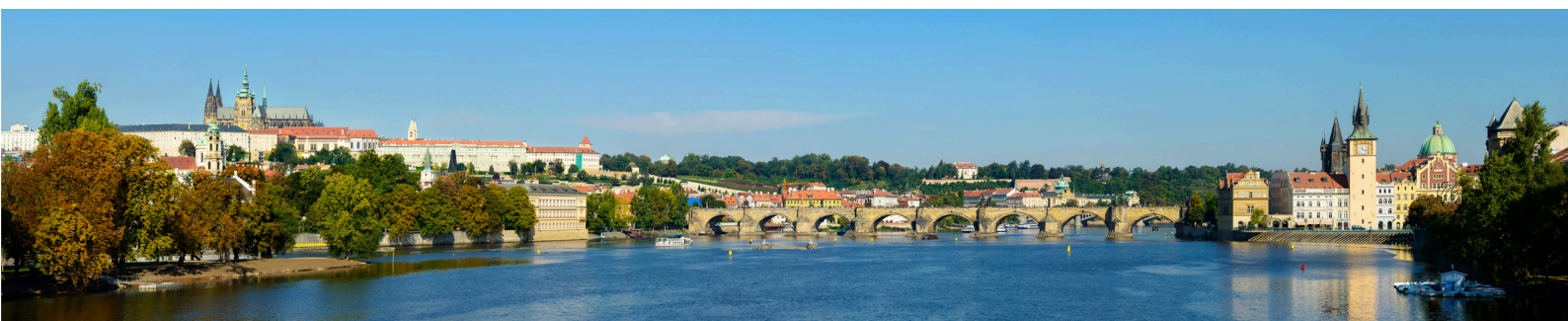
the **third letter** indicates the study level:

B → bachelor level
M → master level
D → doctoral level

→ **JEB111** is a **Bachelor** course offered by the Institute of **Economic Studies**.



**Thank you for choosing
the Faculty of Social Sciences
Charles University!**



We look forward to welcoming you in Prague.



USEFUL LINKS

[Charles University: Erasmus+ webpage](#)

[FSV UK: Erasmus+ instructions](#)

[academic and practical information for exchange students](#)

[Discover Czechia with the IO!](#)

[Erasmus+ at CU: FAQ](#)

